

UNITED STATES MARINE CORPS  
Marine Corps Base  
North Carolina 28542-5001

Employees

12532  
BCPD

From: Civilian Personnel Director  
To: Safety and Health Manager, Helen Ramsey  
Via: Assistant Staff, Manpower

Subj: APPROVAL OF HAZARDOUS DIFFERENTIAL

Ref: (a) CG ltr 7540 COMPT of 6 Jul 91  
(b) Our memo of 21 Feb 91  
(c) FPM Supplement 532 Appendix J

Encl: (1) Environmental Differential Record

1. This office is in the process of revising the procedures for authorizing payment of environmental differential at Camp Lejeune. Under the revised procedures you as a manager will be responsible for approving and disapproving the work situations for which payment of environmental differential is authorized. In the interim, final action must be taken on the notice you received dated 21 February 1991, in order to comply with directions contained in reference (a).

2. Reference (b) indicated that when work is performed which meets the criteria outlined therein a written request should be made to this office outlining specifics of the work situation described. Individual approval would be granted on a case-by-case basis if warranted.

3. In order to better serve all concerned your office is requested to submit to the Civilian Personnel Director a biweekly report of environmental differential paid under this approval instead of submitting requests on the case-by-case basis. For each occurrence which meets the intent of reference (c), the report will include the date, time and site of the occurrence, a statement describing the circumstances, the name, badge number, title, series and grade of the employee. This would meet the requirement of this office to monitor the program and would facilitate compliance with directions contained in reference (a).

4. This memo finalizes approval received in reference (b). The enclosure is provided for your record.

5. If you have any questions or need any assistance please contact Margaret E. Brown, Classification Branch, extension 1532.

BOB CLARK

Copy to:  
AFGE

15852  
BCPD

From: Civilian Personnel Director  
To: Safety and Occupational Health Manager, Helen Ramsey  
Via: Assistant Chief of Staff, Manpower

Subject: APPROVAL OF HAZARDOUS DIFFERENTIAL

Ref: (a) CG 1st 7540 COMPT of 8 Jul 91  
(b) Our memo of 21 Feb 91  
(c) FPM Supplement 532 Appendix J

Encl: (f) Environmental Differential Record

This office is in the process of revising the procedures for authorizing payment of environmental differential at Camp Lejeune. Under the revised procedures you as a manager will be responsible for approving and disapproving the work situations for which payment of environmental differential is authorized. In the interim, final action must be taken on the notice you received dated 21 February 1991, in order to comply with directions contained in reference (a).

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BOB CLARK

Copy to:  
AFGE

UNITED STATES MARINE CORPS  
Marine Corps Base  
Camp Lejeune, North Carolina 28542-5001

12532  
BCPD

From: Civilian Personnel Director  
To: Safety and Occupational Health Manager, Helen Ramsey  
Via: Assistant Chief of Staff, Manpower

Subj: APPROVAL OF HAZARDOUS DIFFERENTIAL

Ref: (a) CG ltr 7540 COMPT of 6 Jul 91  
(b) Our memo of 21 Feb 91  
(c) FPM Supplement 532 Appendix J

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BOB CLARK

Copy to:  
AFGE

UNITED STATES MARINE CORPS  
Marine Corps Base  
Camp Lejeune, North Carolina 28542-5001

12552  
8090

From: Civilian Personnel Director  
To: Safety and Occupational Health Manager, Helen Ramsey  
Via: Assistant Chief of Staff, Manpower

Subject: APPROVAL OF HAZARDOUS DIFFERENTIAL

Ref: (a) CG 114 3540 COMPT of 8 Jul 91  
(b) Our memo of 21 Feb 91  
(c) FPM Supplement 532 Appendix J

Encl: (1) Environmental Differential Record

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BOB CLARK

Copy to:  
AFGE

CIVILIAN PERSONNEL DIVISION  
Marine Corps Base  
Camp Lejeune, North Carolina 28542

2-21-91

MEMORANDUM

From: Civilian Personnel Director  
To: Base Safety Manager, Manpower Department

Subj: APPROVAL OF HAZARD DIFFERENTIAL PAY ON CASE BY CASE BASIS

Ref: (a) CG ltr 7540 COMPT dtd 6 Jul 90  
(b) Yr ltr 12500 SAFD dtd 29 Aug 86  
(c) FPM Supplement 990-2, Chapter 550, Subchapter S9  
(d) FPM Supplement 990-2, Chapter 550, Subchapter S9, Appendix A

1. Reference (a) was initiated by an evaluation of civilian payroll and timekeeping operations for calendar years 1988 and 1989 conducted by the Resources Evaluation and Analysis Division which included audit of environmental differential pay. This letter directed that all such requests be reevaluated.
2. Reference (b) requested that such differential be authorized for General Schedule employees serving as the Installation Gas Free Engineer, under the provisions of references (c) and (d). The request was approved by this office on 15 October 1986 but only applicable to the work in fuel storage tanks.
3. Reference (d) provides a category of "Work in Fuel Storage Tanks" for which Hazard Duty Pay (HDP) may be authorized. The criteria for such payment is very specifically outlined as applying only "When inspecting, cleaning or repairing fuel storage tanks where there is no ready access to an exit, under conditions requiring a breathing apparatus because all or part of the oxygen in the atmosphere has been displaced by toxic vapors or gas, AND failure of the breathing apparatus would result in serious injury or death within the time required to leave the tank."
4. When work is performed that meets the specific criteria outlined in paragraph 3, HDP for the situation would be payable. However, since this is not a commonly occurring situation, and the criteria is very precise, approval will be granted on an "as requested" basis not on a blanket approval basis. When work is performed which meets the criteria outlined in paragraph 3, a written request should be made to this office outlining the specifics of the situation. It should include the date and site of the tank, a statement of the circumstances which caused the situation to meet the criteria for payment, and the name of the employee involved. Based upon this information, individual approval will be granted if warranted.



5. The category of "Work in fuel storage tank" is payable for all hours in a pay status at the rate of 25% of base pay. An employee is entitled to payment of HDP for all hours of a shift on which the exposure occurs.

DONALD L. SMYTHE

(S)



(T)12000

0006



UNITED STATES MARINE CORPS  
MARINE CORPS BASE  
CAMP LEJEUNE, NORTH CAROLINA 28542-5001

IN REPLY REFER TO:  
12550  
CPD  
15 Oct 86

From: Commanding General, Marine Corps Base, Camp Lejeune  
To: Base Safety Manager, Manpower Department, Marine Corps Base, Camp Lejeune

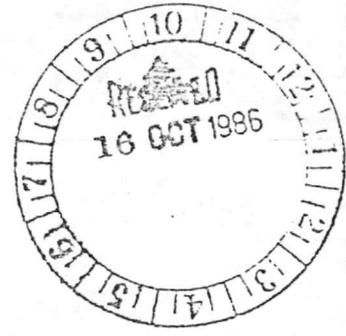
Subj: PAY DIFFERENTIALS IRREGULAR INTERMITTENT HAZARDOUS DUTY

Ref: (a) Base Safety Mgr ltr 12500 SAFD dtd 29Aug86  
(b) FPM Supplement 990-2, Book 550. S9-5

1. The work situations described in reference (a) have been reviewed by the Classification Staff in comparison with the criteria contained in reference (b).
2. It has been determined that the payment of hazardous duty pay is only applicable to the work in fuel storage tanks. This is payable only when an employee is inspecting fuel storage tanks where there is no ready access to an exit, under conditions requiring a breathing apparatus because all or part of the oxygen in the atmosphere has been replaced by toxic vapors or gas, and failure of the breathing apparatus would result in serious injury or death within the time required to leave the tank.
- 3: The category, "Work in Fuel Storage Tanks," is payable for all hours in a pay status at the rate of 25% of base pay. An employee is entitled to payment of the hazardous duty pay for all hours of a shift for exposure to the work situation discussed at any time during an assigned shift.

*Hosea Horne, Jr.*  
HOSEA HORNE, JR.  
By direction

Copy to:  
Civilian Payroll



*copy also in  
to record folder*



(T) 12000  
12500  
SAFD  
29 Aug 86

From: Base Safety Manager  
To: Civilian Personnel Division

Subj: HAZARD DIFFERENTIAL PAY

Ref: (a) FPM Supplement 990-2, Subchapter S9

1. As provided in subchapters S9.5 and S9.7(2), and Appendix A of reference (a), it is requested that the following personnel be authorized hazard differential pay:

a. Tex W. Ritter, 240-70-8294, pay no. 1028-15844

b. ~~Sammy D. Gwynn, 242-68-7534, pay no. 1028-13433~~ - transferred to 2892

c. Edward P. Smith, 251-26-8503, pay no. 1028-09252

2. Mr. Ritter is currently serving as the Installation Gas Free Engineer (GFE) and Explosive Safety Specialist. Both duties subject the employee to hazards and conditions covered in reference (a).

3. ~~Mr. Gwynn~~ and Mr. Smith are Assistant Gas Free Engineers.

4. If further information is needed, please advise.

R. J. ANDREWS

89 JUL 19 PM 3 4

